



Premiere Danse Academy

Student Handbook

2016-2017

STAFF MEMBERS

Amy Barth Meehan - **Artistic Director**

David Meehan - **Office Staff/Accounting**

Dance & Theatre Instructors

Andrea Calderon

Carol Still

Esther Pujol

Rachel Krothe

Megan Roland

Lorena Miranda

Lashonda Alderfer

Amy Kaye Mullen

Savannah Eklund

Reji Woods

Vocal Instructors

Meagan Mapson

Angela Wlaker

Joshua Lehman

Ryan Schoening

Reji Woods

Front Desk Hours

Monday-Thursday 4:00-8:30pm

Friday 4:00-7:00pm

Saturday 9:00-Noon

Website

www.premieredanse.com

Social Media

FaceBook

www.facebook.com/dancebecauseyouloveit/

Instagram

@premieredanseacademy

Contact information

Program Director: Amy Meehan

Email:

premieredanseacademy@gmail.com

Phone:

717-475-3347

Address:

Premiere Danse Academy

103 Duncan Street, Suite B

Lancaster, PA 17602

Welcome to Premiere Danse Academy!

Thank you for choosing us to train in the performing arts this season. Our instructors are looking forward to the season as they are ready to guide the students at the studio through the learning process in the performing arts. Our programming focuses on the performing arts using technique, energy, artistic vision, and movement in all of our dance genres and levels to help students develop and grow.

Our highly trained, experienced, and talented staff is very excited for this season. They are focused on helping your student learn by teaching age appropriate skills in a group setting, giving corrections, hands on training, and a strong focus on correct technique while teaching dance as an art form.

Please read the information and save this handbook. It has very important studio dates and policies for this season. You can refer back to it though out the season as it answers many questions that you may have through out the season.

Again, we would like to welcome you to our family at Premiere Danse Academy this season. As the Artistic Director I look forward to providing each student with an opportunity to learn and grow in the performing arts
Keep Dancing!

Amy Barth Meehan

STUDIO POLICIES

LOBBY

We ask that you please respect our space, this is our second home. No standing on the furniture or running is permitted. Please make sure you clean up any messes that your child may make before you leave the area. Students are welcome to remain in the lobby between classes. Parents are welcome to remain in the lobby during class but it is not required. Parents that bring siblings along to the studio please do not allow them to roam freely in the studio, bring something along to do with them and have them use a quiet inside voice within the studio out of respect for our instructors and all students trying to learn in the classes.

FOOD AND DRINKS

Students may only take water into the dance studios. No food is to be eaten in the dance studios at any time. Other food and drinks may be eaten in the lobby. Students may purchase bottled water at the front desk for \$0.50.

PHONE USAGE

Students are not to be using phones for personal use during class unless it is an emergency. While in class all student phones should be on silent mode and blue tooth turned off. Phones with blue tooth activated will interfere with our new sound system in studio B.

DANCE STUDENT ATTENDANCE/SICK POLICY

Dance students are encouraged to attend all classes during the semester. Although if your child is sick PLEASE do not bring them to class! When you are dancing runny noses and coughing makes it very challenging to dance or sing. It would be best for a student to not come to class when they have a runny nose or a cough. If your child misses class because of an illness contact the studio, and we can arrange for them to attend another class as a make-up class once they are better.

CLASS CANCELLATION POLICY

Cancellations due to incimate weather can be viewed on **WGAL News Station Web Site at www.wgal.com** and look for Premiere Danse Academy on the list. Inclimate weather cancellations will also be posted on the **Studio Facebook Page and on Instagram**. Please do not call the studio phone number or text the studio to see if classes are happening due to incimate weather. Typically the decision to cancel late afternoon and evening classes due to incimate weather is made after 2:00PM. The decision to cancel any daytime classes will be made around 9:00AM. If a class is cancelled due to incimate weather it will be made up during our snow make up week. This date can be found on the studio season calendar.

STUDIO POLICIES

PARKING

When coming to class please park in a designated parking space in the shopping complex. Parking spaces are to the side of the building, a few are located behind the building, and you can also park in the parking lot by the PNC Bank.

STAY ON POINTE WITH STUDIO INFORMATION

Facebook is typically updated on a daily basis with studio happenings, events, information, audition notices, and other information that could be helpful to your child's experience at Premiere Danse Academy. Instagram is also another great resource to stay on pointe with what is happening at the studio. Also check the bulletin boards in the lobby of the studio for information, updates, and happenings.

CLASS ETIQUETTE

Please go over the class etiquette with your child before they come to the first class.

Arrive to class on time. It is best if students arrive a few minutes early for class so they are ready when their teacher comes to the lobby for them. If your child's class has already started PLEASE remind your child to enter the studio quietly without disrupting the class already in progress and join the class as instructed by the teacher.

All students must wait in the lobby until the teacher invites their class into the studio.

Be prepared for class. All students must wear proper dance clothes, hair pulled back, and have proper shoes. Please do not allow your child to wear an old costume for class. This is often very distracting to the other students and may not allow your child's teacher to see proper dance lines and technique in class. All students should label their shoes with their name on the inside of their shoes, so if left behind at the studio we know to whom they belong. Please do not allow your child to wear their dance shoes to come to class and/or to leave the studio. This greatly shortens the life of the dance shoe and brings dirt and small stones onto the studio floors which can damage the floors over time.

No chewing gum in class.

HAIR

All students must wear their hair off of their face for dance class. Long hair must be pulled back in a ponytail, bun, or braids. A bun is preferred and strongly encouraged for ballet students. Students with shorter hair must have the sides pulled off of their face.

DRESS CODE

DANCE SHOES & CLOTHING

Students must wear the proper dance shoes for lessons and for performances. Students must wear the proper dance clothes for class. Please do not have your child wear shorts and a t-shirt to dance class. Make sure all students are wearing dance clothes.

Dance Wear Requirements for the 2015-2016 Season



All Ballet Classes & Creative Dance Class



Contemporary (either one is fine)



Tap 1/2, 2/3 & Creative Dance



All Jazz & Musical Theater Class



Tap A, B, C, & Advanced Class



Hip Hop



Irish Step



Modern & Worship Dance : Barefeet
Pointe Students: Must be professionally fitted for pointe shoes
Technique classes: Ballet or Jazz Shoes

Ballet Classes: leotard of any color & pink tights
Jazz, Tap, Contemporary, Modern, Irish Step, Modern, Worship Dance, Musical Theater - jazz pants or dance shorts, leotard or form fitting tank top

Hip Hop- Any style of dance clothes

Creative Dance- Leotard & Tights of any color

Technique Classes- leotard, tights with dance shorts

PURCHASING DANCE SHOES AND CLOTHING

Discount Dance Supply: This is an online company. Their web address is www.discountdance.com. A link to Discount Dance Supply is on the studio website. Use the ID Code 73610 at check out to receive a discount on your order.

Pas de Chat: 107 E. Main Street, New Holland, PA phone: 717.354.2521

Life Is Dance, Gym, Swim: 351 Loucks Rd #5, York, PA 17404 phone (800) 516-6448

RECITAL INFORMATION

Dance Showcase - June 10, 2017 at Lancaster Bible College

The studio end of season dance showcase will be held at Lancaster Bible College. The dates are noted on the studio calendar. It is not mandatory for a student to participate in the showcase but all students are invited to participate.

The participation form & the costume deposit payment is due to the studio by October 29th.

All costume deposits must be paid by check or money order to Premiere Danse Academy.

All students participating in the showcase will be measured for costume sizing in November. A statement including total costume cost, deposit paid, and final balance due will be distributed the first week in December. The recital handbook with detailed information and schedules will be distributed in early spring.

Song Sharings - For Vocal and Instrumental Students

Winter Song Sharing: Sunday, December 18th 6:00PM

Spring Song Sharing: Sunday, May 21st 6:00PM

The studio has two song sharings scheduled for the vocal and instrumental students. It is not mandatory to participate but all vocal and instrumental students are welcome to participate.

TUITION

COPY OF REGISTRATION TUITION POLICY

All tuition payments are due before or on the dates listed on the attached tuition due dates handout. Tuition can be paid via cash or check. All checks made payable to Premiere Danse Academy. Any returned/bounced checks will be charged a \$30.00 reprocessing fee in addition to the amount due. Payments can be mailed to the studio at 103 Duncan Street, Suite B, Lancaster PA 17602 or placed in the mailbox in the lobby of the studio. Payment plans are based on a 30 week semester of classes. Any checks returned from the bank will be charged a \$30.00 service fee. Tuition refunds will only be given from the date Premiere Danse Academy receives notice in writing.

Tuition Due Dates for Group Classes for the 2016-2017 Season

Payments must be received by the dates listed below for the chosen payment plan. Any returned/bounced checks will be charged a \$30.00 reprocessing fee in addition to the amount due. Tuition payment is by cash or check. Checks made payable to Premiere Danse Academy. Payments can be mailed to the studio at 103 Duncan Street, Suite B Lancaster Pa 17602 or put in the mailbox in the lobby of the studio.

9 Payment Plan

Payment 1: September 9, 2016
 Payment 2: October 15, 2016
 Payment 3: November 15, 2016
 Payment 4: December 15, 2016
 Payment 5: January 15, 2017
 Payment 6: February 15, 2017
 Payment 7: March 15, 2017
 Payment 8: April 15, 2017
 Payment 9: May 15, 2017

3 Payment Plan

Payment 1: September 9, 2016
 Payment 2: December 1, 2016
 Payment 3: March 1, 2017

1 Payment Plan

Payment 1: September 9, 2016

TOTAL NUMBER OF CLASS HOURS PER WEEK	1 PAYMENT 10% DISCOUNT	TRI ANNUAL PAYMENT (3 TOTAL PAYMENTS) 3% DISCOUNT	MONTHLY PAYMENT (9 TOTAL PAYMENTS) FULL TUITION RATE
30 Minutes	\$162.00	\$58.20 per payment	\$20 per payment
45 Minutes	\$243.00	\$87.30 per payment	\$30 per payment
1 Hour	\$324.00	\$116.40 per payment	\$40 per payment
1.5 Hours	\$486.00	\$174.60 per payment	\$60 per payment
2 Hours	\$648.00	\$232.80 per payment	\$80 per payment
2.5 Hours	\$810.00	\$291.00 per payment	\$100 per payment
3 Hours	\$972.00	\$349.20 per payment	\$120 per payment
3.5 Hours	\$1134.00	\$407.40 per payment	\$140.00 per payment
4 Hours	\$1296.00	\$465.60 per payment	\$160.00 per payment
4.5 Hours and Beyond	\$1458.00	\$523.80 per payment	\$180.00 per payment

This payment chart is per student for group classes. Once a single student is enrolled in 4.5 or more hours of class time per week they pay only the 4.5 payment plan. Sibling class hours can not be combined. To get the sibling discount, siblings must reside in the same household or have one parent that is the same or both parents that are the same.

Sibling discounts are as follows:

2nd Child-2% additional discount

3rd Child-3% additional discount

4th Child-4% additional discount

5th Child and beyond- 5% maximum additional discount

STUDIO WAIVER

Please complete and return this waiver to the front desk.

The Premiere Danse Academy of Lancaster Liability Waiver and Acknowledgment of Risk:

READ AND SIGN BELOW

I understand and agree that in participating in any class, workshop, rehearsal or performance, facility use/rental there is a possibility of physical injury. I voluntarily agree, therefore, to assume all risks and responsibility for any such injury or accident, which might occur to me or my child during any of The Premiere Danse Academy of Lancaster classes, rehearsals, performances, or activities and facility use/rental. I also exempt, release, and indemnify The Premiere Danse Academy of Lancaster, its owners, agents, volunteers, assistants, employees, guest artists, faculty members, contractors, and/or students from any and all liability claims, demands, or causes of action whatsoever from any damage, loss, or injury, to me, my children, or property which may arise out of or in connection with participation in any classes or activities conducted at The Premiere Danse Academy of Lancaster or at outside venues associated with a Premiere Danse Academy event. I further hereby voluntarily agree to waive my rights and that of my heirs and assigns to hold The Premiere Danse Academy of Lancaster, its owners, agents, volunteers, assistants, employees, guest artists, faculty members, contractors, and/or students liable for such damage, loss, or injury. I understand that I should be aware of my physical limitations and agree not to exceed them. If I am signing this waiver for my children, I certify that I am the parent or legal guardian and have the authority to waive these rights.

Permission is granted to The Premiere Danse Academy of Lancaster to use photographs and video of myself or my child for publicity purposes.

I give permission: _____ Yes

I do not give permission: _____ No

I have read, understood and agree to be bound by the above statement (please print your name, sign & date):

PRINTED: _____

SIGNED: _____

If under 18, parents or legal guardian must sign

FOR: _____

Name of Student

DATED: _____

Cut out on line and return to the studio

DANCE SHOWCASE PARTICIPATION FORM

Complete and return to the front desk by October 29, 2016. Please return the form even if your child will not be participating in the dance showcase.

Recital Participation Form 2016-2017 Season

Below you will find general information for the studio's end of season showcase. Participation is not mandatory but all students are welcome to participate. Please read the information carefully, sign the form, and return it to the studio by Saturday, October 29th.

Show Location: Lancaster Bible College , 901 Eden Rd, Lancaster

Rehearsal At the Studio: Each group class will be assigned a rehearsal time at the studio June 5th - June 8th. During this time students will wear their costumes and rehearse their showcase piece one last time before our full cast rehearsal on Friday, June 9th. Each class will be assigned a rehearsal time on ONE of these dates. No regular classes will be held.

Blocking: June 9th (afternoon) Blocking for select classes on stage at Lancaster Bible College. This is not in costume. Students wear leotard, tights, or leggings for blocking. The specific schedule for blocking will be in the recital handbook handed out in early spring.

Dress/Tech Rehearsal: Friday, June 9th 5:15 PM at Lancaster Bible College. This is mandatory for all students participating in the show to attend. Students dress in full costume and make-up, have sound checks and complete a show run. The finale will be rehearsed 1st thus students that are only in the 1st Half of Show will be dismissed at 7:30PM. All other students will be dismissed between 9:00-9:30 PM. (All preschool classes will be in the 1st half of the show.)

Premiere Danse Academy Season Showcase "What Time Is It... Summer Time!": Saturday, June 10th at 6:00 PM. Call Time: 5:00PM for all students. All students participate in the finale of the show. Show run time is approximately 2 hours and 20 minutes with a 10/15 minute intermission.

Tickets: Ticket pricing and sales information will be in the recital handbook.

During the dress rehearsal and show all students are under the direction of their instructors and an adult staff member for the duration of the event. Students will have an opportunity to watch parts of the show depending on where they are in the line up. LBC has a very large facility and backstage area. We will have use of multiple classrooms to divide groups.

Cut out on the line and return to the studio.

My child, _____ **will be** participating in Premiere Danse Academy's showcase titled "What Time Is It...Summer Time!". My child will be available for the dates and times listed above.

My child, _____ **will NOT be** participating in Premiere Danse Academy's showcase titled "What Time Is It...Summer Time!".

I have read, understand, and agree to all of the information necessary for my child to participate in the show on Saturday, June 10, 2017 at Lancaster Bible College.

Parent Signature: _____ Date: _____

Premiere Dance Academy

Dance Because You Love It!



2016-2017 Season Calendar

September 12, 2016 - Classes Begin This Week

October 27, 2016 - Studio Closed (Strasburg Halloween Parade)

October 31, 2016 - Studio Closed (Trick or Treat Night)

November 21st through 27th - Studio Closed (Thanksgiving Break)

December 19, 2016 - January 8, 2017 - Studio Closed (Holiday Break)

February 17th through the 20th - Studio Closed (Winter Break)

April 11th through the 16th - Studio Closed (Holiday Break)

April 17th through the 23rd - Snow Make Up Week (If no snow days are needed then the studio will be closed.)

May 26th - 30th - Studio Closed (Memorial Day Break)

May 31st - Recital Pictures (no regular classes)

June 5, 6, 7, & 8 - Individual Class Times for Show Practice At The Studio (no regular classes- each class will be assigned a rehearsal time on one of the listed dates- at the studio)

June 9th - Blocking 1:00-2:45 1st Half of Show 3:00-4:45 2nd Half of Show (for select classes - not every class will participate in the blocking rehearsal)

June 9th - 5:00PM Dress Rehearsal at Lancaster Bible College

June 10th- 6:00 PM Show at Lancaster Bible College

Updated as of September 11, 2016

Parent Observation Weeks



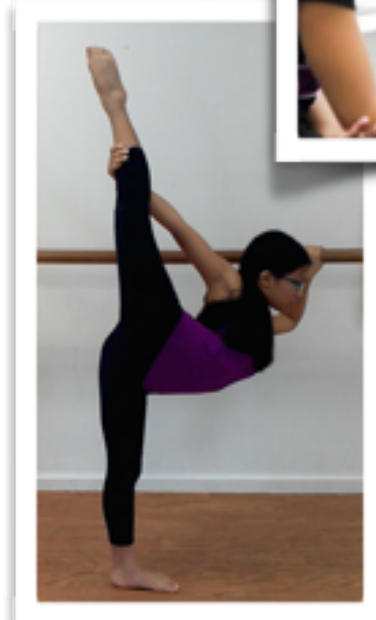
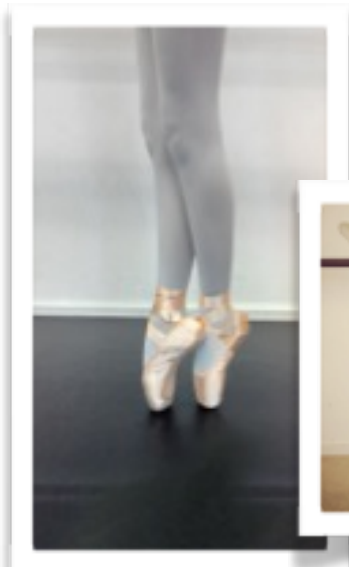
October 17th - 22nd

December 12th - 17th

March 13th - 18th

May 15th - 20th

Please note that observation weeks are intended for parents to have the opportunity to watch a class in progress and see what their child is working on. These are not sharings or shows. Parent Observation Weeks are simply a time when the classroom doors are open for a parent or parents to come and see what their child is working on.





PREMIERE T.E.A.M.

Where technique, energy, art, and movement become one.

Megan Roland and Amy Meehan will be directing the dance company. Dancers in the company will have the opportunity to express, explore, and continue to grow as a dancer in various styles and techniques of dance as a group. Dancers in the company will have a weekly class to further develop and learn new skills along with working on choreography. The studio wants to provide an enriching opportunity for those dancers that have a love for dance and want to do more than just their regular dance classes.

Through out the season dancers in the company will have outside performance and learning opportunities. Dancers will not be required to participate in all of them, as some performances and learning opportunities may be very specific to a style or level of dance that not all company dancers will be versatile in at a skill level the event may require. Also if one of these opportunities does not work with a dancers schedule they simple don't have to participate in it.

The dance company classes will be on a Sunday evening from 6:00-8:00PM at the studio. Company classes will be taught by Miss Meagan and Miss Amy. Depending on a performance schedule their may be additional rehearsals for a particular performance if needed. Guest instructors will come in through out the season to provide more learning experiences and opportunities for the members of the company. Dance company class can not take the place of a students regular scheduled classes. *All students in company must take a minimum of one style of dance class and a technique class.*

The costs for all dance company classes and additional rehearsal and performance times is \$250.00 for the season. When broken down this amount comes to less than \$2 an hour per dancer. Company is not included with regular tuition costs or minutes. Company is separate from regular group classes. The cost to participate in company can be paid in full or in two installments of \$125.00. First installment due by the 1st company class in October and the second installment due by the 1st company class in February. The studio will offer a fundraising opportunity to help with costs of being a part of the dance company.

Depending on the performance their may need to be purchases for costumes or shoes etc... Although the studio is committed to making company as cost effective as possible while being a positive experience for all involved.

The audition date for company is Sunday, September 18th at 6:00PM.

Email the studio to sign up for the audition.

Company will be for dancers age 11 on up to and including adults.

Premiere Danse Academy

Dance Because You Love It!



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